Dougall Conradie LLC
Certified Public Accountants

Geoffrey Dougall, CPA
Heather Jackson, CPA
Richard Winkel, CPA
Members of AICPA & OSCPA

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Board of Directors
West Side Rural Fire Protection District
Hood River, Oregon

We have performed the procedures enumerated below on the preparation of the financial statements of the governmental activities, each major fund, and the related notes to the financial statements of West Side Rural Fire Protection District as of and for the year ended June 30, 2024. West Side Rural Fire Protection District's management is responsible for the financial statements.

West Side Rural Fire Protection District has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the preparation of the financial statements as of and for the year ended June 30, 2024. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

General information

The procedures and associated findings are as follows:

Procedure	Finding
Municipal Corporation Name	West Side Rural Fire Protection District
Fiscal year end	6/30/2024
Municipal Corporation Type and Oregon Statute of Formation	ORS 478

Financial Report

The procedures and associated findings are as follows:

Procedure	Finding
a. Obtain a copy of the entity's financial report	Provided by management
b. For the purposes of performing these procedures and reporting findings, calculate 5% of total expenses for threshold. Total expenses are the total primary government expenses reported on the government-wide statement of activities, including depreciation if applicable to the basis of accounting used.	Financial report obtained and calculated threshold as $34,800.
c. Compare amounts reported on the financial report to the entity's general ledger/trial balance. Inspect any differences greater than the calculated threshold and inquire of management about the reason for difference(s).	No differences noted between trial balance and financial report.
d. Does the financial report include the names and addresses of officers of the municipal corporation and members of its governing body?	Yes
e. If a special district, does the financial report include the name and address of the registered agent or the fact that one has not been designated? (OAR 162- 040-0095)	Yes
f. Does the financial report include the statements and schedules required by GAAP as dictated by GASB and considering the basis of accounting used?	Yes - Modified Cash
g. Does the financial report include a budget to actual schedule for each fund for which budgets are legally required? (OAR 162-040-0060)	Yes
h. Does the financial report include management's representations regarding compliance required by rule (OAR 162-040-0096)?	Yes

Operations, policies, and procedures

The procedures and associated findings are as follows:

Procedure	Finding
a. Obtain and inspect the entity's written policies and procedures if applicable.	
A. Budgeting	Yes
B. Purchasing	Yes
C. Disbursements	Yes
D. Receipts/collections	No
E. Payroll/personnel	No
F. Contracting + procurement	Yes
G. Travel and expense reimbursement	No
H. Credit cards (debit, fuel cards, P-cards)	Yes
I. Ethics	Yes
J. Debt service	No

Public Meetings

The procedures and associated findings are as follows:

Procedure	Finding
a. Haphazardly select two meetings held during the reporting period and perform the following:	
Meeting #1 date	October 12, 2023
A. Was required notice given?	Yes
B. Was there an agenda?	Yes
C. Was there a process for public comment?	Yes
D. If a portion of the meeting was closed to the public, determine that:	N/A
i. Before the meeting was closed, the reason for holding the closed meeting was documented in the meeting minutes and a roll call vote was taken.	N/A
ii. The reason for closing the meeting was permitted under statute.	N/A
Meeting #2 date	March 14, 2024
A. Was required notice given?	Yes

B. Was there an agenda?	Yes
C. Was there a process for public comment?	Yes
D. If a portion of the meeting was closed to the public, determine that:	N/A
i. Before the meeting was closed, the reason for holding the closed meeting was documented in the meeting minutes and a roll call vote was taken.	N/A
ii. The reason for closing the meeting was permitted under statute.	N/A

Accounting Records

The procedures and associated findings are as follows:

Procedure	Finding
a. Inquire of management regarding whether the policies and procedures are current and reflect the operations in place during the reporting period. Report management's response.	Management indicated the policies and procedures are in place which reflect the operations during the reporting period.
b. Inquire of the governing body chairperson whether they receive periodic financial information updating them on budgeted vs. actual spending.	Yes - financial information relating to budgeting vs. actual spending is provided at the board meetings to the governing body.
c. Inquire of the governing body chairperson whether the governing body, or certain members of the governing body, approves payments and contracts.	Yes – invoices for payment and contracts are reviewed at the board meetings by the governing body before checks are signed.

Related parties

The procedures and associated findings are as follows:

Procedure	Finding
a. Obtain a list of related parties from management and obtain a list of payments during the reporting period by vendor. Determine whether any vendors on the payment listing are related parties, per management's list.	N/A – per management there are no payments to related parties

b. Recalculate payments to related parties and report the total paid to each, and the nature of the payment (i.e. goods or services).	N/A

Payment cards

The procedures and associated findings are as follows:

Procedure	Finding
a. Obtain from management a complete listing of all active payment cards for the fiscal period, including the name(s) of the person(s) who maintained possession of the cards.	Obtained the list noting two credit cards
b. Haphazardly select one month and request monthly statement from each active card (but not more than 5 cards) and observe whether:	We selected the April 2024 billing cycle
A. The card had been assessed finance charges or late fees. Report amounts if applicable.	One card had a finance charge of $2.95 in April 2024
B. The monthly statement was reviewed and approved for payment, in writing by someone other than the cardholder (for example: initials and date, or electronically approved, approved as noted in the governing body meeting minutes).	The cards were reconciled and the statements were reviewed by the Board of Directors at their regular meeting

Property Taxes

The procedures and associated findings are as follows:

Procedure	Finding
a. If the municipality receives property tax revenue perform the following:	
b. Obtain a property tax revenue schedule or turnover report from the municipality. Report the property tax revenue received by type (for example: permanent rate tax, local option tax).	One permanent tax rate and one operating levy.
c. Trace amounts to the financial records, such as the trial balance or general ledger.	Amounts are traced to the financial records from the trial balance.

Fund balance/net position

The procedures and associated findings are as follows:

Procedure	Finding
a. Agree beginning fund balance to prior year ending fund balance and reconcile any differences.	Obtained the fund balance reconciliation noting no differences
b. If there are any changes to beginning fund balance, confirm that the financial reports disclose the changes to fund balance and the reason for the difference (error, implementation of new accounting policy, etc.).	N/A

Payroll

The procedures and associated findings are as follows:

Procedure	Finding
a. If the municipal corporation has employees, calculate the amount of payroll expenditures compared to total operating costs. If payroll expenditures are less than 20% of operating costs, no further procedures are necessary.	Payroll expenditures exceed 20% of operating costs.
b. Obtain all payroll checks, but not more than 5, for one haphazardly selected month during the reporting period. Compare the names and pay rates to current employee records.	Obtained all three paychecks for the March 15, 2024 pay period. Agreed names and pay rates to employee records.
c. Obtain a listing of employees and officials employed during the fiscal period. Haphazardly select 5 employees or officials (or all, if fewer than 5) and obtain related paid salaries or payrates and personnel files. Person(s) with the ability to enter payroll or who approves payroll related payments must be included in the sample selected.	Obtained the annual payroll register from management
A. Agree paid salaries and bonuses to authorized salaries/pay rates in the personnel files.	Agreed salaries for the three employees to Personnel Action Forms with management approval. The management pay was approved by the Board in

	Executive Session minutes
B. Observe that all individuals receiving pay have a corresponding personnel file and are current employees or officers.	Observed the personnel file for each employee

Cash

The procedures and associated findings are as follows:

Procedure	Finding
a. Obtain a listing of all bank accounts from management and obtain year-end statements and trace ending balances to the year-end bank reconciliations.	Traced ending balances to year-end bank reconciliations without exception for the checking account.
b. If the independent accountant can view accounts online, vouch that each account listed online was included in the list of accounts provided by management.	N/A
c. For each depository account, obtain the year-end bank reconciliation and one additional month's reconciliation, haphazardly selected from a different quarter, and observe whether:	
A. Reconciliations were prepared and reviewed within 2 months of the related statement's closing date. If not, report the date prepared and reason given by management for why the reconciliation was prepared after 2 months.	Obtained the November 30, 2023 and June 30, 2024 bank reconciliations. Both were reconciled within 2 months of the closing date.
B. The statement balance traces to the reconciliation.	Yes
C. The reconciled book balance traces to the general ledger and the trial balance or summary schedule.	Yes
D. Mathematically, the reconciliation and detailed supporting schedules are accurate.	Yes
d. Obtain a check register for the fiscal year and confirm if there are any gaps in check numbers issued during the year. Account for all voided checks by obtaining supporting documentation.	Noted three missing checks and agreed each to a voided check

e. Inquire of the entity whether they are required to maintain any separate bank accounts for a particular fund, program, loan, grant, or other purpose; observe whether the entity maintains a separate bank account.	None per management
f. If accounts were opened or closed during the year (determined by comparing the current listing to prior years), inspect the minutes of the governing body and observe that the decisions are included.	None per management
g. Determine whether deposits are covered by FDIC or NCUA insurance (under $250,000) or deposited with institutions participating in the public funds collateralization pool. ORS 295 – Depositories of Public Funds and Securities	All deposits are with qualified depositories and covered by FDIC insurance at year end.

Local Budget Law

The procedures and associated findings are as follows:

Procedure	Finding
a. Is the entity subject to local budget law? (ORS 294). If yes, complete the following:	Yes
b. Adopted Budget	
A. Obtain a copy of the original approved and adopted budget. Determine whether the budget was adopted before the start of the budget year. (ORS 297.408)	Yes - adopted on June 15, 2023.
B. Determine whether the budget committee passed a motion to approve each tax levy and the budget C. dollar amount. (294.428)	Yes
D. Compare the original adopted budget levy and the budget amount to the approved budget levy and budget. If there were any changes/differences, determine whether procedures were followed to make the change. (ORS 294.456)	No exceptions noted.

E. If resources do not equal requirements, document which funds are not balanced and report management's response as to why they are not balanced. Report N/A if the budget is balanced.	N/A - Budget is balanced.
c. Budget Resolution	
A. Obtain a copy of the resolution and observe the entity has appropriated by organization unit or program. (ORS 294.388(2))	District has appropriated by organizational unit and program.
B. Compare the budget resolution to final, actual spending and report whether the municipal corporation overspent any appropriation category. If a budget exception exists per ORS 294.338, there is no violation and the accountant should exclude an overspending comment from the report. (ORS 294.338)	No over expenditures.
d. Budget Meetings	
A. Obtain a copy of budget committee meeting notices.	Yes - all were published timely.
B. Compare the dates of published notices to the meeting dates and conclude whether notices were published timely. (ORS 294.426)	Yes - all were published timely.
e. Budget Hearing	
A. Obtain a copy of the notice of budget hearing (LB-1, ED-1, UR-1 or CC-1).	Yes - all were published timely.
B. Observe each statement to ensure the notices of budget hearing are complete and published timely. (ORS 294.438)	Yes - all were published timely.
f. Resolution Transfer or Supplemental Budget	
A. Obtain a copy of any resolution transfer or supplemental budget. Determine whether the transfer or changes were made prior to overspending appropriation authority. (ORS 294.463 and ORS 294.471)	N/A – No supplemental budget

Fidelity bond & insurance

The procedures and associated findings are as follows:

Procedure	Finding
a. Obtain from management a copy of the fidelity or faithful performance bond covering the principal responsible officials.	Provided by management.
b. Observe that the bond was in force during the fiscal period.	Yes - it was in force during fiscal period.
c. Observe that the bond was in an amount sufficient as required by (ORS 297.435(3))	Yes - calculated minimum amount is $97,378; District was covered for $100,000.

Contracting & procurement

The procedures and associated findings are as follows:

Procedure	Finding
a. Obtain, from management, a list of contracts and agreements for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period.	Provided by management.
b. For contracts or agreements over $10,000, obtain the procurement documentation and observe whether there is evidence of obtaining multiple quotes (or bids if required due to the total contract amount) or documentation as to why sole source selection was reasonable in the circumstance. (Y/N) If No, document the goods or services purchased and the total amount of the purchase or contract.	All acceptable procurement documentation provided on items over $10,000.

Programs funded from outside sources:

The procedures and associated findings are as follows:

Procedure	Finding
a. Inquire of entity management and obtain a listing of any grant or similar funding, to identify any sources of funding and whether there are requirements restricting the use or related to the timing of spending the funding.	Provided by management.
b. Report on the source(s) and amount(s) received during the year reported for any source that exceeds the calculated threshold, or 10 percent of revenues, whichever is greater.	10% revenue threshold is $97,378. No outside funding sources exceed this amount.

We were engaged by West Side Rural Fire Protection District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the preparation of the financial statements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of West Side Rural Fire Protection District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of West Side Rural Fire Protection District's board of directors and is not intended to be and should not be used by anyone other than those specified parties.

DOUGALL CONRADIE LLC
Portland, Oregon
DATE

By: Richard Winkel
Richard Winkel, Partner

WEST SIDE RURAL FIRE PROTECTION DISTRICT

FINANCIAL STATEMENTS

For the Year Ended June 30, 2024

WEST SIDE RURAL FIRE PROTECTION DISTRICT

June 30, 2024

BOARD OF DIRECTORS	TERM EXPIRES
Mark Beam 5555 York Hill Rd Hood River, OR 97031	June 30, 2023
Ed Weathers PO Box 468 Odell, OR 97044	June 30, 2023
Jeff Hasegawa 1400 Country Club Rd Hood River, OR 97031	June 30, 2025
Jim Gray 1695 Markham Rd Hood River, OR 97031	June 30, 2025
John Beeman 1120 Multnomah Rd Hood River, OR 97031	June 30, 2023

REGISTERED AGENT & OFFICE

John Beeman
1120 Multnomah Rd
Hood River, OR 97031

WEST SIDE RURAL FIRE PROTECTION DISTRICT

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MANAGEMENT’S DISCUSSION AND ANALYSIS

WEST SIDE RURAL FIRE PROTECTION DISTRICT
HOOD RIVER, OREGON
Management's Discussion and Analysis
For the year ended June 30, 2024

Our discussion and analysis of West Side Rural Fire Protection District's financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2024. Management has prepared the disclosures along with the discussion and analysis. The Management's Discussion and Analysis focuses on current year activities and resulting changes. Please read it in conjunction with the District's financial statements beginning on page 6.

FINANCIAL HIGHLIGHTS
Fiscal Year 2023 – 2024

- The District's total receipts were $973,777, a $16,431 decrease from the prior year due to higher grant income in 2023.
- Total disbursements were $863,586, a decrease of $93,091 compared to the prior year.
- Net position increased by $110,191 during the year ended June 30, 2024.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report is prepared by the District using the concepts of Governmental Accounting Standards Board Statement No. 34 (GASB 34), which sets reporting standards for governmental units under generally accepted accounting standards (GAAP). However, the District's statements are not prepared under GAAP, but have been prepared on the modified cash basis of accounting described in Note 1 to the basic financial statements. Accordingly, the District's financial statements do not include all of the statements, reconciliations, and disclosures that would normally be required by GASB 34. Where applicable, the principles of GASB 34 are applied.

Management has determined that the modified cash basis of accounting is appropriate for the District due to its lack of complexity and the necessity to account for, and plan for, the cash needed to operate the District.

This annual report consists of three parts: Management's Discussion and Analysis, the Basic Financial Statements, and Supplementary Information.

- The government-wide financial statements on pages 7 and 8 are designed to provide an overview of the District's finances.
- The fund financial statements on pages 9 and 10 focus on individual parts of the Government, reporting the District's operations in more detail than the government-wide financial statements.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of supplementary information that further explains and supports the information in the financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

GOVERNMENT WIDE STATEMENT OF NET POSITION – MODIFIED CASH BASIS

	FY 2024	FY 2023
ASSETS		
Cash and investments	$ 1,185,960	$ 911,364
Capital assets, net	2,801,578	2,965,983
Total assets	3,987,538	3,877,347
NET POSITION		
Invested in capital assets	2,801,578	2,965,983
Unrestricted net position	1,185,960	911,364
Total net position	$ 3,987,538	$ 3,877,347

GOVERNMENT WIDE STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS

	FY 2024	FY 2023
Program receipts:		
Capital grants	$ 26,354	$ 74,145
General receipts:		
Property taxes	881,401	852,040
IGA annexation receipts	3,617	15,950
Interest	48,066	21,634
Miscellaneous	14,339	26,439
Total general receipts	947,423	916,063
Total receipts	973,777	990,208
Disbursements:		
Fire protection services	699,181	777,421
Depreciation	164,405	179,256
Total disbursements	863,586	956,677
Change in modified cash basis net position	110,191	33,531
Modified cash basis net position, beginning of year	3,877,347	3,843,816
Modified cash basis net position, end of year	$ 3,987,538	$ 3,877,347

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The District has two funds, the General Fund and the Capital Reserve Fund, to reserve for future capital purchases. The Capital Reserve Fund does not qualify to be reported as a separate fund under GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54). The District adopts a budget for the Capital Reserve Fund and reports the fund separately in the budgetary basis statements.

Governmental fund balances totaled $1,185,960 at June 30, 2024. A summary of changes in governmental fund balances follows:

	June 30, 2024	June 30, 2023	Change
Governmental fund	$ 1,185,960	$ 911,364	$ 274,596
	$ 1,185,960	$ 911,364	$ 274,596

Receipts for the General Fund were $973,777, which was $118,422 over budget. Disbursements for the General Fund were $699,181, which was $755,130 under budget.

CAPITAL ASSETS

At June 30, 2024 the District had $2,801,578 invested in capital assets net of accumulated depreciation. More detailed information about the District's capital assets is presented in the notes to the financial statements.

FINANCIAL CONTACT

The District's financial statements are designed to give the public a general overview of the District's finances and accountability. If you have questions about financial matters please contact the District at 1185 Tucker Road, Hood River, Oregon 97031.

FINANCIAL SECTION

BASIC FINANCIAL STATEMENTS

		30-Jun-24		30-Jun-23		Change
Governmental fund	$	1,185,960	$	911,364	$	274,596
Total	$	1,185,960	$	911,364	$	274,596

GOVERNMENT WIDE STATEMENT OF NET POSITION –

	FY 2024	FY 2023
ASSETS		
Cash and investments	$ 1,185,960	$ 911,364
Capital assets, net	2,801,578	2,965,983
Total assets	3,987,538	3,877,347
NET POSITION		
Net investment in capital assets	2,801,578	2,965,983
Unrestricted	1,185,960	911,364
MODIFIED CASH BASIS NET POSITION	$ 3,987,538	$ 3,877,347

GOVERNMENT WIDE STATEMENT OF ACTIVITIES – MODIFIED

	FY 2024	FY 2023	
Program Receipts:			
Capital grants	$ 26,354	$ 74,145	(47,791)
General Receipts:			
Property taxes	881,401	852,040	
IGA annexation receipts	3,617	15,950	(12,333)
Interest	48,066	21,634	26,432
Miscellaneous	14,339	26,439	(12,100)
Total revenue	973,777	990,208	(16,431)
Disbursements:			
Fire Protection Services	699,181	777,421	(78,240)
Depreciation	164,405	179,256	(14,851)
Total disbursements	863,586	956,677	(93,091)
Change in modified cash basis net position	110,191	33,531	76,660
Modified cash basis net position, beginning of year	3,877,347	3,843,816	
Modified cash basis net position, end of year	$ 3,987,538	$ 3,877,347	

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Government-Wide Statement of Net Position - Modified Cash Basis

June 30, 2024

	2024
ASSETS	
Cash and investments	$ 1,185,960
Capital assets:	
Land	67,140
Other capital assets, net of accumulated depreciation	2,734,438
Total assets	3,987,538
CASH BASIS NET POSITION	
Net investment in capital assets	2,801,578
Unrestricted	1,185,960
Total net position	$ 3,987,538

These financial statements were not subjected to an audit, review or compilation and we do not express an opinion, conclusion, nor do we provide an assurance on them.

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Government-Wide Statement of Activities - Modified Cash Basis

For the Year Ended June 30, 2024

	2024
DISBURSEMENTS	
Fire Protection Services:	
Personnel services	$ 531,032
Materials and services	168,149
Depreciation	164,405
Total disbursements	863,586
PROGRAM RECEIPTS	
Grants	26,354
Net program disbursements	(837,232)
GENERAL RECEIPTS	
Property taxes	881,401
IGA Annexation receipts	3,617
Interest	48,066
Gain on sale of capital assets	-
Miscellaneous	14,339
Total general receipts	947,423
Change in Cash Basis Net Position	110,191
Cash Basis Net Position - beginning of year	3,877,347
Cash Basis Net Position - end of year	$ 3,987,538

These financial statements were not subjected to an audit, review or compilation and we do not express an opinion, conclusion, nor do we provide an assurance on them.

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Governmental Funds Statement of Receipts, Disbursements and Changes in Fund Balances - Modified Cash Basis

For the Year Ended June 30, 2024

	Governmental Fund
ASSETS	
Cash and investments	$ 1,185,960
Total assets	1,185,960
CASH BASIS NET POSITION	
Unrestricted	1,185,960
Total net position	$ 1,185,960

Reconciliation to Statement of Net Position:

Fund balance	$ 1,185,960
The cost of capital assets (land, buildings and equipment) purchased or constructed is reported as an expenditure in governmental funds. The Statement of Net Position includes those capital assets among the assets of the District as a whole.	2,801,578
Net position of governmental activities	$ 3,987,538

These financial statements were not subjected to an audit, review or compilation and we do not express an opinion, conclusion, nor do we provide an assurance on them.

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Governmental Funds Statement of Receipts, Disbursements and Changes in Fund Balances - Modified Cash Basis

For the Year Ended June 30, 2024

	Governmental Funds
RECEIPTS:	
Property taxes	$ 881,401
IGA Annexation	3,617
Interest	48,066
Miscellaneous income	40,693
Total receipts	973,777
DISBURSEMENTS:	
Fire Protection Services:	
Personnel Services	531,032
Materials and services	168,149
Total disbursements	699,181
Excess of receipts over (under) disbursements	274,596
OTHER FINANCING SOURCES (USES):	
Transfers in	344,118
Transfers out	(344,118)
Total other financing sources (uses)	-
Change in fund balance	274,596
Cash Basis Net Position - beginning of year	911,364
Cash Basis Net Position - end of year	$ 1,185,960

These financial statements were not subjected to an audit, review or compilation and we do not express an opinion, conclusion, nor do we provide an assurance on them.

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Reconciliation of the Statement of Receipts, Disbursements and Changes in Fund Balances - Modified Cash Basis to the Statement of Activities - Modified Cash Basis

For the Year Ended June 30, 2024

Net change in fund balance - total governmental funds		274,596
Capital asset additions are reported in the governmental funds as expenditures. However, in the government-wide financial statements, the cost of those assets is capitalized and allocated over their estimated useful lives as depreciation expense on the Statement of Activities.		
Depreciation expense		(164,405)
Change in net position of governmental activites	$	110,191

These financial statements were not subjected to an audit, review or compilation and we do not express an opinion, conclusion, nor do we provide an assurance on them.

1. Summary of Significant Accounting Policies

Organization

West Side Rural Fire Protection District (the "District") is organized under the provisions of Oregon Statutes Chapter 478 for the purpose of providing fire protection and other emergency services.

The West Side Rural Fire Protection District is a municipal corporation governed by an elected five member board. The District's financial statements present West Side Rural Fire Protection District (the primary government) and any component units. The District has no component units.

Basis of Accounting

The District follows the modified cash basis of accounting with certain minor modifications. Under the modified cash basis of accounting, receipts are recorded when received and disbursements are recorded as paid in cash or by check. Exceptions to the modified cash basis are when the District borrows for short-term periods, the liability for repayment is considered a liability, the receipt or repayment does not result in a recorded receipt or disbursement.

This basis of accounting is not equivalent to the generally accepted accounting principles (GAAP) basis of accounting. Under GAAP the fund financial statements require that revenues be recorded as they become earned (i.e. when they become measurable and available) and expenditures recorded as good and services are received. For the government-wide financial statements GAAP requires that the accrual basis of accounting be applied. Under the accrual basis of accounting the cost of capital assets is capitalized as an asset and depreciated over their estimated useful lives, debt is recorded as a liability, revenues are recorded when earned regardless of collection, and expenses are recorded when incurred. Management believes the modified cash basis of accounting is preferable for the District due to the District's small size and the necessity of assessing available cash resources. The modified cash basis of accounting is allowed under Oregon Local Budget Law.

Government-wide and Fund Financial Statements

The District has adopted the principles of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (GASB 34), as they are applicable to modified cash basis financial statements. GASB 34 requires that the District present both government-wide and fund financial statements, and reconcile the two types of statements, if necessary.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the governmental activities of the District in one column. The statement of activities demonstrates the degree to which expenses are offset by program revenues. Items not properly included among program revenues are reported as general revenues.

The statement of activities reports the District's activities by function. The District's sole function is fire protection and other emergency services. Property taxes and interest income are reported as general revenues.

Separate fund financial statements are also provided.

1. Summary of Significant Accounting Policies, continued

Fund Accounting

The District has the following major fund:

The General Fund accounts for the general operations of the District and all financial sources. The principal revenue source is property taxes. The General Fund includes the Capital Reserve Fund which does not qualify to be reported as a separate fund under GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54). The District adopts a budget for the Capital Reserve Fund and reports the fund separately in the budgetary basis statements.

Net Position

Net position represents the difference between assets and liabilities. Net position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or regulations of other governments. Net position is classified in the following three categories:

Invested in capital assets, net of related debt – consists of capital assets net of accumulated depreciation, reduced by the outstanding borrowings of any debt attributable to the acquisition, construction, or improvement of those assets.

Restricted net position – consists of net assets with constraints placed on them by entities outside of the District. At June 30, 2024 the District had no restricted net position.

Unrestricted net position – all other net position that does not meet either of the criteria above.

Fund Balance

Governmental fund balances are categorized in the following ways:

- Nonspendable fund balance represents amounts that are not in a spendable form.
- Restricted fund balance represents amounts constrained to specific purpose by their providers (such as grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed fund balance represents funds constrained to specific purposes by a government itself, using its highest level of decision-making authority (Board of Directors); to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level authority action to remove or change the constraint.
- Assigned fund balance represents amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority, assignments are approved by the Board of Directors.

1. Summary of Significant Accounting Policies, continued

- Unassigned fund balance represents amounts that are available for any purpose; these amounts are reported only in the General Fund.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Cash

The District has defined cash and cash equivalents to include cash on hand, demand deposits and short term investments with original maturities of three months or less. The carrying amount of the cash and cash equivalents approximate fair value due to the short term maturities of these instruments.

The insurance and collateral requirements for deposits are established by banking regulations and Oregon law. Federal Deposit Insurance Corporation (FDIC) insurance of up to $250,000 applies to total deposits at each financial institution.

Property Tax Revenue

Real property taxes attach as an enforceable lien on property as of July 1 of each year. Real property taxes are levied in July and may be paid in full by November 15 with a discount, or paid in three equal payments on November 15, February 15, and May 15. Hood River County bills and collects property taxes for all levying districts within the County. Property taxes which are not collected by year end are a receivable of the District; however, under the modified cash basis of accounting, they are not reflected in the accompanying financial statements.

Capital Assets

Non-expendable land, buildings and equipment purchased are capitalized in the government-wide financial statements. Capital assets with an initial cost of $5,000 or more and have an estimated useful life of greater than one year are recorded at historical cost and donated assets are reported at estimated fair market value as of the date received.

Depreciation is recorded as an expense in the Statement of Activities on the straight-line method over the following estimated useful lives:

Buildings and improvements	40 years
Vehicles and apparatus	10-20 years
Equipment	5-15 years

Transfers

The District makes transfers between funds when approved by the Board. Transfers are used to reserve for future capital project expenditures. Transfers for the year ended June 30, 2024 are presented in the fund financial statements but have been eliminated from the statement of activities.

2. Stewardship, Compliance and Accountability

The District is subject to the budget requirements of state law. The resolution authorizing appropriations of each fund sets the level by which expenditures cannot legally exceed appropriations. Total materials and services, capital outlay, debt service, interfund transactions, operating contingency and unappropriated balance are the levels of control established by resolution. The budget is adopted and appropriations are made no later than June 30th.

The detail budget document, however, is required to contain more specific detailed information for the above-mentioned expenditure categories. Unexpected additional resources may be added to the budget through the use of a supplemental budget and appropriations resolution. A supplemental budget requires hearings before the public, publication in newspapers, and approval by the Board of Directors. Original and supplemental budgets may be modified by the use of appropriations transfers between the levels of controls. Such transfers require the approval of the Board of Directors.

Expenditures cannot legally exceed the appropriation levels. Appropriations lapse at the end of each fiscal year. Expenditures of the various funds shown in the financial statements were within authorized appropriation levels.

3. Cash and Investments

Cash and investments of the District (recorded at fair value) were invested as follows as of June 30, 2024:

Demand deposits	$	91,956
Hood River County pooled accounts		1,094,004
Total	$	1,185,960

Deposits

The insurance and collateral requirements for deposits are established by banking regulations and Oregon law. At June 30, 2024, deposits per the bank statements were fully covered by federal depository insurance.

Federal Deposit Insurance Corporation (FDIC) insurance of $250,000 applies to total deposits at each financial institution. When balances exceed $250,000, ORS 295.002 requires the bank depository to enter into an agreement described in ORS 295.008(2)(b) and to deposit securities pursuant to ORS 295.015(1). The Oregon State Treasurer's Office facilitates these agreements and maintains a list of qualified depositories. Well capitalized depository banks must pledge securities with a value of at least 10 percent of their quarter-end public fund deposits, unless otherwise directed by the Oregon State Treasurer. Adequately capitalized or undercapitalized bank depositories are required to pledge collateral valued at 110 percent of their uninsured public fund deposits. The securities are held by a custodian for the benefit of the State of Oregon. Any balances in excess of the FDIC insurance plus 10 percent are considered exposed to custodial credit risk. Custodial credit risk for deposits in the risk that, in the event of bank failure, the District will be unable to recover deposits or collateral securities in the hands of an outside party.

3. Cash and Investments (Continued)

Investments

Oregon Revised Statutes 294.035 authorizes the District to invest in general obligations of the U.S. government and its agencies, bankers' acceptances, commercial paper rated A-2 or better by Standard & Poor's Corporation or P-2 by Moody's Investors Service, and the state of Oregon Local Government Investment Pool (LGIP), among others.

The only investment held by the District at June 30, 2024 was $1,094,004 deposited with Hood River County in the County pooled account, which is invested in the state LGIP account. The District's investment in county pooled account is carried at cost, which approximates fair value. The state of Oregon's investment policies used in administering the LGIP are governed by statute and the Oregon Investment Council (the Council). The State Treasurer is the investment officer for the Council and is responsible for the funds on deposit in the State Treasury. The State Treasury's investments in short-term securities are limited by the portfolio rules established by the Oregon Short-term Fund Board and the Council. In accordance with Oregon statutes, the investment funds are invested and the investments are those funds managed, as a prudent investor would do, exercising reasonable care, skill, and caution.

Interest Rate Risk. Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the risk that its fair value will decline if interest rates rise. The LGIP has rules that require at least 50 percent of its investments to mature within 93 days, not more than 25 percent may mature in over a year, and all other investments must mature in no more than three years.

Credit Risk. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. Investments in the LGIP are not required to be rated for credit risk.

Custodial Credit Risk – Investments. Custodial credit risk is the risk that, in the event of the failure of the counterparty to a transaction, the District will not be able to recover the value of an investment or collateral securities in the possession of an outside party. The LGIP's portfolio rules provide that broker/dealers meet certain qualifications and that investments are delivered to and held by a third-party custodian which holds the securities in the state of Oregon's name.

4. Fixed Assets

The following is a summary of changes in capital assets for the fiscal year ended June 30, 2024:

Governmental Activities	July 1, 2023	Additions	Disposals	June 30, 2024
Non-Depreciable Fixed Assets:				
Land	$ 67,140	$ -	$ -	$ 67,140
Depreciable Fixed Assets:				
Buildings and improvements	2,739,154	-	-	2,739,154
Vehicles and apparatus	1,364,246	-	-	1,364,246
Equipment	432,682	-	-	432,682
Total	4,536,082	-	-	4,536,082
Accumulated Depreciation:				
Buildings and improvements	(578,497)	(67,403)	-	(645,900)
Vehicles and apparatus	(677,508)	(76,063)	-	(753,571)
Equipment	(381,234)	(20,939)	-	(402,173)
Total	(1,637,239)	(164,405)	-	(1,801,644)
Total Depreciable Fixed Assets, net	2,898,843	(164,405)	-	2,735,438
Total Fixed Assets, Net	$ 2,965,983	$ (164,405)	$ -	$ 2,801,578

Depreciation expense was $164,405 for the year ended June 30, 2024.

5. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors or omissions; injuries to employees; and natural disasters for which the District has purchased insurance coverage.

No losses were incurred during the prior three years ended June 30, 2024 that exceeded the District's insurance coverage.

6. Pension Plan

Plan Description

Employees of the District are provided with pensions through the Oregon Public Employees Retirement System (OPERS), a cost-sharing multiple-employer pension plan with both defined benefit and defined contribution components. The Oregon Legislature has delegated authority to the Public Employees Retirement Board to administer and manage the system. All benefits of OPERS are established by the legislature pursuant to ORS Chapters 238 and 238A. The Tier One/Tier Two Retirement Benefit plan, established by ORS Chapter 238, is closed to new members hired on or after August 29, 2003. The Oregon Public Service Retirement Plan (OPSRP Pension Program), established by ORS Chapter 238A, provides benefits to members hired on or after August 29, 2003.

The Individual Account Program (IAP) was created by the Oregon legislature in 2003 to provide an individual account-based retirement benefit for new workers hired on or after August 29, 2003, and for Tier One / Tier Two members active on or after January 1, 2004. The IAP benefit is a defined contribution plan, and it is in addition to the member's defined benefit plan (i.e., Tier One, Tier Two, or OPSRP Pension Programs). OPERS issues a publicly available Comprehensive Annual Financial Report and Actuarial Valuation that can be obtained at: http://www.oregon.gov/pers/Pages/section /financial_reports/financials.aspx.

Benefits Provided

Tier One/Tier Two Retirement Benefit:

Pension Benefits
The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefit results.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer. General service employees may retire after reaching age 55. Tier One general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Tier Two members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.

6. Pension Plan, continued

Death Benefits
Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following conditions are met:

- the member was employed by a PERS employer at the time of death,
- the member died within 120 days after termination of PERS-covered employment,
- the member died as a result of injury sustained while employed in a PERS-covered job, or
- the member was on an official leave of absence from a PERS-covered job at the time of death.

Disability Benefits
A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 when determining the monthly benefit.

Benefit Changes After Retirement
Members may choose to continue participation in a variable equities investment account after retiring and may experience annual benefit fluctuations due to changes in the market value of equity investments. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living (COLA) changes. The COLA is capped at 2.0 percent.

OPSRP Defined Benefit Pension Program

Pension Benefits
The Pension Program (ORS Chapter 238A) provides benefits to members hired on or after August 29, 2003. This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age. For general service members, 1.5% is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit. For police and fire members, 1.8% is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement. A member of the OPSRP Pension Program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and if the pension program is terminated, the date on which termination becomes effective.

Death Benefits
Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member.

6. Pension Plan, continued

Disability Benefits
A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

Benefit Changes After Retirement
Under ORS 238A.210 monthly benefits are adjusted annually through cost-of-living changes. Under current law, the cap on the COLA for creditable service earned before October 2013 is 2.00%. The COLA for creditable service earned after October 2013 is calculated as 1.25% on the first $60,000 of annual benefit and $750 plus 0.15 percent on annual benefits above $60,000.

OPSRP Pension Program

Pension Benefits
The OPSRP Pension Program (ORS Chapter 238A) provides benefits to members hired on or after August 29, 2003. This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated by formula for members who attain normal retirement age. For general service members, 1.5% is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit. For police and fire members, 1.8% is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement. A member of the OPSRP Pension Program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and if the pension program is terminated, the date on which termination becomes effective.

Death Benefits
Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

Disability Benefits

A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

6. Pension Plan, continued

Benefit Changes After Retirement
Under ORS 238A.210 monthly benefits are adjusted annually through cost-of-living changes. Under current law, the cap on the COLA for creditable service earned before October 2013 is 2.00%. The COLA for creditable service earned after October 2013 is calculated as 1.25% on the first $60,000 of annual benefit and 0.15% on amounts above $60,000 of annual benefit.

OPSRP Individual Account Program (IAP)

Pension Benefits
An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies.

Upon retirement, a member of the OPSRP Individual Account Program (IAP) may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a $200 minimum distribution limit.

Recordkeeping
OPERS contracts with VOYA Financial to maintain IAP participant records.

Contributions

PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. This funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2021 actuarial valuation. The rates based on a percentage of payroll first became effective July 1, 2023. Employer contributions for the year ended June 30, 2024 were $49,672, excluding amounts to fund employer specific liabilities. The rates in effect for the fiscal year ended June 30, 2024 were 18.55 percent for Tier One/Tier Two General Service Member, 11.08 percent for OPSRP Pension Program General Service Members, 15.87 percent for OPSRP Police and Fire Members and 6.0 percent for OPSRP IAP.

Pension Assets, Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Since the District's financial statements are reported on the modified cash basis, no amounts are reported on the statement of net position for pension related assets, deferred outflows, liabilities or deferred inflows. Had the District's financial statements been reported in accordance with GAAP, at June 30, 2024, the District would have reported a liability of $304,434 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2021 rolled forward to June 30, 2023. The District's proportion of the net pension liability

6. Pension Plan, continued

was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2024, the District's proportion was 0.00162532 percent, which was an increase from its proportion of 0.00043786 percent as of June 30, 2023.

The District has elected to make the 6.0 percent OPSRP IAP contribution on behalf of its employees. This contribution was $17,477 for the year ended June 30, 2024.

At June 30, 2023, the District had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 14,888	$ 1,207
Changes of assumptions	27,044	202
Net difference between projected and actual earnings on investments	5,472	-
Changes in proportionate share	168,285	8,258
Differences between employer contributions and employer's proportionate share of system contributions	11,318	9,225
Total (prior to post-Measurement Date contributions)	227,007	18,892
Contributions subsequent to the Measurement Date	49,672	-
Total	$ 276,679	$ 18,892

The $49,672 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Amortization Period	Deferred Outflows
FY 2025	$ 53,674
FY 2026	30,666
FY 2027	66,586
FY 2028	44,050
FY 2029	13,140
Total	$ 208,115

6. Pension Plan, continued

Actuarial Methods and Assumptions

The employer contribution rates effective July 1, 2023 through June 30, 2024 were set using the entry age normal method. For the ORS 238 Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), and (2) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 20 years.

For the ORS 238A OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (2) an actuarially determined amount for funding a disability benefit component, and (3) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

The total pension liability in the December 31, 2021 actuarial valuation was determined using the following actuarial assumptions:

Valuation Date	December 31, 2021
Measurement Date	June 30, 2023
Experience Study	2021 published July 2022
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Inflation Rate	2.40%
Investment Rate of Return	6.90%
Discount Rate	6.90%
Projected Salary Increases	3.40%
Cost of Living Adjustments (COLA)	Blend of 2.00% COLA and graded COLA (1.25%/0.15%) in accordance with Moro decision; blend based on service
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex-distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex-distinct, generational with Unisex, Social Security Data Scale, with collar adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disabled retiree, sex-distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

6. Pension Plan, continued

Actuarial valuations of an ongoing plan involve estimates of the value of projected benefits and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The methods and assumptions shown above are based on the 2020 Experience Study which reviewed experience for the four-year period ending on December 31, 2020.

Discount Rate

The discount rate used to measure the total pension liability was 6.90 percent for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.90 percent) or 1-percentage-point higher (7.90 percent) than the current rate:

	1% Decrease (5.90%)	Current Discount Rate (6.90%)	1% Increase (7.90%)
District's proportionate share of the net pension liability (asset)	$ 502,867	$ 304,434	$ 138,366

Long-term Expected Rate of Return

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in June 2021 the PERS Board reviewed long-term assumptions developed by both Milliman's capital market assumptions team and the Oregon Investment Council's (OIC) investment advisors. Each asset class assumption is based on a consistent set of underlying assumptions and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Depletion Date Projection

GASB 68 generally requires that a blended discount rate be used to measure the Total Pension Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses. Determining the

6. Pension Plan, continued

discount rate under GASB 68 will often require that the actuary perform complex projections of future benefit payments and pension plan investments. GASB 68 (paragraph 67) does allow for alternative evaluations of projected solvency, if such evaluation can reliably be made. GASB does not contemplate a specific method for making an alternative evaluation of sufficiency; it is left to professional judgment.

The following circumstances justify an alternative evaluation of sufficiency for PERS:

- PERS has a formal written policy to calculate an Actuarially Determined Contribution (ADC), which is articulated in the actuarial valuation report.
- The ADC is based on a closed, layered amortization period, which means that payment of the full ADC each year will bring the plan to a 100% funded position by the end of the amortization period if future experience follows assumption.
- GASB 67 specifies that the projections regarding future solvency assume that plan assets earn the assumed rate of return and there are no future changes in the plan provisions or actuarial methods and assumptions, which means that the projections would not reflect any adverse future experience which might impact the plan's funded position.

Based on these circumstances, it is our independent actuary's opinion that the detailed depletion date projections outlined in GASB 68 would clearly indicate that the Fiduciary Net Position is always projected to be sufficient to cover benefit payments and administrative expenses.

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued OPERS financial report.

Changes in Plan Provisions During the Measurement Period

There were no changes during the June 30, 2023 measurement period that require disclosure.

7. Other Post-Employment Health Benefits

Retirement Health Insurance Account

As a member of Oregon Public Employees Retirement System (OPERS) the District contributes to the Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by OPERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums of eligible retirees. Oregon Revised Statue (ORS) 238.420 established this trust fund. Authority to establish and amend the benefit provisions of RHIA reside with the Oregon Legislature. The plan is closed to new entrants after January 1, 2004. The District has three employees covered by the RHIA plan. OPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, PO Box 23700, Tigard, OR 97281-3700.

7. Other Post-Employment Health Benefits, continued

Because RHIA was created by enabling legislation, contribution requirements of the plan members and the participating employers were established and may be amended only by the Oregon Legislature. ORS require that an amount equal to $60 or the total monthly cost of Medicare companion health insurance premiums, whichever is less, shall be paid from the Retirement Health Insurance Account established by the employer, and any monthly cost in excess of $60 shall be paid by the eligible retired member in the manner provided in ORS 238.410. To be eligible to receive this monthly payment toward the premium cost the member must: (1) have eight or more years of qualifying service in PERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in PERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in a PERS-sponsored health plan. A surviving spouse or dependent of a deceased PERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from PERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

Participating governments are contractually required to contribute to RHIA at a rate assessed each year by OPERS. The OPERS Board of Trustees sets the employer contribution rate based on the annual required contribution of the employers (ARC). The ARC represents a level of funding that is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) of the plan over a period not to exceed thirty years. The District's contributions for the year ended June 30, 2023 equaled the required contributions for the year.

8. Subsequent Events

The District did not have any subsequent events through DATE, 2024, which is the date the financial statements were available to be issued, for events requiring recording or disclosure in the financial statements for the year ended June 30, 2024.

SUPPLEMENTARY INFORMATION

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Schedule of Proportionate Share of Net Pension Liability and Related Ratios

Year Ended	Proportion of the Net Pension Liability (Asset)	Proportionate Share of the Net Pension Liability (Asset)	Actual Covered Member Payroll	Net Pension Liability (Asset) as a Percentage of Covered Payroll	Fiduciary Net Position as a Percentage of Total Pension Liability
6/30/2024	0.001625%	$ 304,434	$ 291,277	104.5%	81.7%
6/30/2023	0.000438%	$ 67,045	$ 321,644	20.8%	84.5%
6/30/2022	0.000355%	$ 42,504	$ 273,535	15.5%	87.6%
6/30/2021	0.000454%	$ 99,116	$ 240,347	41.2%	75.2%
6/30/2020	0.000056%	$ 9,737	$ 224,551	4.3%	80.2%
6/30/2019	0.000213%	$ 32,203	$ 212,314	15.1%	82.1%
6/30/2018	0.000200%	$ 26 995	$ 154,725	17.4%	83.1%
6/30/2017	0.000923%	$ 138,628	$ 140,534	98.6%	80.5%
6/30/2016	0.000594%	$ 34,101	$ 133,236	25.6%	91.9%

Note: 10-year trend information required by GASB Statement 68 will be presented prospectively

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Schedule of the District's Contributions
Oregon Public Employees Retirement System

Year Ended	Statutorily Required Contribution	Actual Employer Contributions	Contribution Excess / (Deficiency)	Actual Covered Member Payroll	Contributions as a Percentage of Covered Payroll
6/30/2024	$ 49,672	$ 49,672	$ -	$ 291,277	17.1%
6/30/2023	$ 26,438	$ 26,438	$ -	$ 321,644	8.2%
6/30/2022	$ 20,334	$ 20,334	$ -	$ 273,535	7.4%
6/30/2021	$ 16,547	$ 16,547	$ -	$ 240,347	6.9%
6/30/2020	$ 18,046	$ 18,046	$ -	$ 224,551	8.0%
6/30/2019	$ 21,141	$ 21,141	$ -	$ 212,314	9.9%
6/30/2018	$ 16,946	$ 16,946	$ -	$ 154,725	10.1%
6/30/2017	$ 17,336	$ 17,336	$ -	$ 140,534	12.3%
6/30/2016	$ 16,886	$ 16,886	$ -	$ 133,236	12.7%

Note: 10-year trend information required by GASB Statement 68 will be presented prospectively

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Modified Cash Basis Schedule of Receipts, Disbursements and Changes in Fund Balance - Budget and Actual - General Fund

For the Year Ended June 30, 2024

	Original Budget	Final Budget	Actual	Variance to Final Budget Positive (Negative)
RECEIPTS:				
Property taxes	$ 842,938	$ 842,938	$ 881,401	$ 38,463
IGA Annexation	3,617	3,617	3,617	-
Interest	3,000	3,000	48,066	45,066
Miscellaneous income	5,800	5,800	40,693	34,893
Total receipts	855,355	855,355	973,777	118,422
DISBURSEMENTS:				
Fire Protection Services:				
Personnel Services	700,946	700,946	531,032	(169,914)
Materials and services	297,610	297,610	168,149	(129,461)
Contingency	455,755	455,755	-	455,755
Total disbursements	1,454,311	1,454,311	699,181	755,130
Excess of receipts over (under) disbursements	(598,956)	(598,956)	274,596	873,552
OTHER FINANCING SOURCES (USES):				
Transfers in	-	-	-	-
Transfers out	(344,118)	(344,118)	(344,118)	-
Total other financing sources (uses)	(344,118)	(344,118)	(344,118)	-
Change in fund balance	(943,074)	(943,074)	(69,522)	873,552
Cash Basis Net Position - beginning of year	943,074	943,074	911,364	(31,710)
Cash Basis Net Position - end of year	$ -	$ -	$ 841,842	$ 841,842

These financial statements were not subjected to an audit, review or compilation and we do not express an opinion, conclusion, nor do we provide an assurance on them.

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Modified Cash Basis Schedule of Receipts, Disbursements and Changes in Fund Balance - Budget and Actual - Capital Reserve

For the Year Ended June 30, 2024

	Original Budget	Final Budget	Actual	Variance to Final Budget Positive (Negative)
RECEIPTS:				
Miscellaneous income	$ -	$ -	$ -	$ -
Total receipts	-	-	-	-
DISBURSEMENTS:				
Capital projects	344,118	344,118	-	344,118
Total disbursements	344,118	344,118	-	344,118
Excess of receipts over (under) disbursements	(344,118)	(344,118)	-	344,118
OTHER FINANCING SOURCES (USES):				
Transfers in	344,118	344,118	344,118	-
Transfers out	-	-	-	-
Total other financing sources (uses)	344,118	344,118	344,118	-
Change in fund balance	-	-	344,118	344,118
Cash Basis Net Position - beginning of year	-	-	-	-
Cash Basis Net Position - end of year	$ -	$ -	$ 344,118	$ 344,118

These financial statements were not subjected to an audit, review or compilation and we do not express an opinion, conclusion, nor do we provide an assurance on them.

MANAGEMENT REPRESENTATION OF FISCAL AFFAIRS REQUIRED BY OREGON REGULATION

WEST SIDE RURAL FIRE PROTECTION DISTRICT

Management Representation of Fiscal Affairs
Required by Oregon Regulation

West Side Rural Fire Protection District is subject to, and responsible for, compliance with various laws, rules, and regulations relating to its operations and finances. Among such laws, rules, and regulations are the requirements prescribed in Municipal Audit Law (ORS Chapter 297) and the Minimum Standards for Oregon Municipal Corporations (OAR 162, Division 40) including, but not limited to:

- Deposit of Public Funds with Financial Institutions (ORS Chapter 295)
- Indebtedness limitations, restrictions and repayment
- Budgets legally required (ORS Chapter 294)
- Insurance and Fidelity Bond Coverage
- Programs Funded From Outside Sources
- Public Contracts, Purchasing and Improvements (ORS Chapters 279A, 279B and 279C)

The management of West Side Rural Fire Protection District is aware of the requirements of Oregon laws and administrative rules concerning each of the above requirements and has complied, in all material respects, with such requirements. Further, we are not aware of any violations or possible violations of laws, rules, or regulations, whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.

Statement required by ORS 297.435 (3)(c)

The board members and West Side Rural Fire Protection District were covered the entire year ended June 30, 2024 by a $100,000 bond.

West Side Rural Fire Protection District

Doug Kelly
Signature

Doug Kelly, Chief Administrative Officer
Printed name and title

1/23/2025
Date